



**Information for Completion of the Application for Admission
April 2013**

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1. Important Dates

The following timetable shows the important dates for applicants and guardians:

Date	Event Description
2 January 2013	Begin accepting Application for Admission for April 2013 Intake.
31 March 2013	Deadline for submission of Application for Admission for May 2013 Intake.
7 - 8 April 2013	Successful applicants will be informed.
8 April 2013	Arrangements for obtaining uniform will be informed.
8 April 2013	Arrangements for books will be informed.
21 - 25 April 2013	Student Orientation Week including Registration and subjects finalization.
25 April 2013	Time tables will be published and informed to students.
05 May 2013	Beginning of the Academic Year 2013.

2. Minimum Entrance Requirements

Applicants wishing to study at MAPS International High should have fulfilled both the academic and other requirements described below.

2.1. Minimum Academic Entry Requirements

For the purpose of determining whether an applicant meets the minimum academic entry requirement GCE O Levels and IGCSEs as well as SSC results obtained within the last 2 years will be considered.

The criteria to determine achievement of a pass in any of the GCE O Level, IGCSE or SSC subjects will be to have obtained a grade of "C" or "B" or "A" in that subject.

Applicants should have achieved the following:

- a) a grade of "C" or above in SSC Islam or Dhivehi
- b) a grade of "C" or above in GCE O Level or IGCSE 3 subjects of which 2 subjects should be from the Business Stream subjects which are Accounting, Business Studies, Economics and Mathematics.

As a special academic entry requirement applicants must meet the following:

- a) have obtained a grade of "C" or above in 5 subjects (including GCE O Level or IGCSE and SSC)

- b) at least 1 subject from the above 5 subjects should be from the Business Stream subjects which are Accounting, Business Studies, Economics and Mathematics
- c) have obtained at least a grade of “D” in another Business Stream subjects which are Accounting, Business Studies, Economics and Mathematics

Students who have passed 3 to 4 GCE O Level or IGCSE subjects are encouraged to apply for school to decide entrance.

2.2. Other Entry Requirements

The following non-academic entry requirements should be met by all applicants for admission into MAPS International High.

- a) Applicant should not have conducted any act that is in violation of the Laws and Regulations of the Republic of Maldives and should not have been found guilty of a criminal or civil case submitted to the courts of the Maldives.
- b) Applicant should not have reached the age of 19 by June of the year of admission to the School.
- c) Applicant should not be married or have had marital commitment in the past.
- d) Applicant should not be admitted or have been enrolled to study for higher secondary education in any government or private school or institution.

3. Study Options Available at MAPS International High

MAPS International High with the concept of **junior college** is determined to provide academic, vocational and professional education to our students in their two-year post-secondary. Students would have 3 different options to study at MAPS International High.

3.1. Edexcel Advance Level Subjects

From April 2013, MAPS International High will offer the following subjects:

Edexcel Business Stream Subjects

London Examinations Advanced GCE in **Accounting** (9011)

Edexcel Advanced GCE in **Business Studies** (9BS01)

Edexcel Advanced GCE in **Economics and Business** (9EB01)

Edexcel Advanced GCE in **Economics** (9EC01)

Edexcel Advanced GCE in **Mathematics** (9371) with Statistics Option

Edexcel Advanced GCE in **Mathematics** (9371) with Decision Mathematics Option

Edexcel Other Subjects

Edexcel Advanced GCE in **Applied Information and Communication Technology** (Single Award: 9751)

Edexcel Advanced GCE in **Travel and Tourism** (Single Award: 9791)

Edexcel Advanced GCE in **Government and Politics** (9GP01)

Edexcel Advanced GCE in **Psychology** (9PS01)

Edexcel Advanced GCE in **General Studies** (9GS01)

Edexcel International GCE Advanced Level **Law** (9345)

Edexcel **IGCSE English as a Second Language** (4357)

Cambridge ESOL

Cambridge English: Advanced, also known as **Certificate in Advanced English** (CAE)

Cambridge English: Proficiency, also known as **Certificate of Proficiency in English** (CPE)

Higher Secondary School Certificate Subjects

HSC Islamic Studies

HSC Dhivehi Language

3.1.1. Minimum Number of Subjects to Enroll

In adherence with the regulations of the Ministry of Education, all students admitted to MAPS International High are required to study at least 3 Edexcel GCE Advanced Level subjects from the above list.

The School however recommends each student to study at least 6 subjects including 3 Edexcel GCE Advanced Level subjects and 3 Core Subjects (namely Islam Studies, Dhivehi Language and English).

Students may choose the subjects by following the subject combinations and the prerequisites given in this document.

3.1.2. Subject Combinations and Prerequisites

Applicants should meet the prerequisite for all chosen subjects whether listed in a combination or otherwise in order to be enrolled for those subjects.

There are no compulsory subjects. However it is highly recommended that applicants choose to study all subjects or at least English Language subject listed under Core Subjects in addition to their choice of suggested subject combinations.

Applicants are given flexibility in choosing their preferred subject as much as possible.

3.1.3. Core Subjects

These are considered as fundamental subjects irrespective of the field in which applicants wish to further their education. It is highly recommended that all applicants choose to study these core subjects.

Subjects	Prerequisites
HSC Islamic Studies	None
HSC Dhivehi Language	None
English Language (one of the below):	
Certificate of Proficiency in English (CPE)	Grade "A" in GCE O Level or IGCSE
Certificate in Advanced English (CAE)	Grade "C" and "B" in GCE O Level or IGCSE
IGCSE English as a Second Language	Grade below "C" in GCE O Level or IGCSE

English Language Option

Applicants who wish to do the core subject of English Language have three choices as shown in the table below.

Cambridge CAE and CPE are offered to those students who have obtained good results in O Level English.

Edexcel IGCSE English as a Second Language is offered to provide applicants an opportunity to obtain a good grade or pass in O Level English while studying for their A Level subjects.

CPE and CAE are not Edexcel GCE Advanced Level subjects.

Subject	Description
▪ Cambridge Certificate in Advanced English (CAE)	Only offered to students who have achieved a grade of "C" or "B" in GCE O Level / IGCSE English.
▪ Cambridge Certificate of Proficiency in English (CPE)	Only offered to students who have achieved a grade of "A" in GCE O Level / IGCSE English.
▪ Edexcel IGCSE English as a Second Language (4357)	Only offered to students who have achieved a grade below "C" in GCE IGCSE O / Level English

3.1.4. Subject Combinations for Students Sponsored by Ministry of Education

Students who are eligible for sponsorship from the Ministry of Education would normally meet the general minimum academic entry requirement specified above in Section 2.1. The Ministry of Education may also revise their minimum academic entry requirement for sponsorship annually.

Students who receive sponsorship from the Ministry of Education are required to study minimum of 6 subjects, namely 3 Core Subjects and minimum of 2 subjects from first Choice Subject group and/or 1 subject from the second Choice Group.

Students may also choose to study another subject from the second Choice Subjects Group as an additional subject on fee-paying basis.

For O Level Business Stream Completed Students

Selection	Subjects	Prerequisites
Core Subjects: compulsory	HSC Islamic Studies	None
	HSC Dhivehi Language	None
	English Language (one of the below):	
	Certificate of Proficiency in English (CPE)	Grade "A" in GCE O Level or IGCSE
	Certificate in Advanced English (CAE)	Grade "C" and "B" in GCE O Level or IGCSE
	IGCSE English as a Second Language	Grade below "C" in GCE O Level or IGCSE
First Choice Subjects Group: must select 2 subjects for which students meet the prerequisites <i>(Students may also select all 3 Choice Subjects from this group alone if they prefer)</i>	Accounting (9011)	Pass in GCE O Level or IGCSE Accounting
	Economics (9EC01)	Pass in GCE O Level or IGCSE Economics
	Business Studies (9BS01)	Pass in GCE O Level or IGCSE Business Studies, Economics or Commerce
	Economics and Business (9EB01)	Pass in GCE O Level or IGCSE Business Studies, Economics or Commerce
	Mathematics (choose one of the following):	
	Mathematics (9371) with Decision Mathematics Option	Pass in GCE O Level or IGCSE Mathematics
	Mathematics (9371) with Statistics Option	Pass in GCE O Level or IGCSE Mathematics

Second Choice Subjects Group: may select 1 subject from this group to make up for the 3 Choice Subjects <i>(Students may decide to choose one additional subject from this group on fee-paying basis)</i>	Applied Information and Communication Technology (ICT)(Single Award: 9751)	Pass in 4 GCE O Levels or GCE / IGCSE Computer Studies
	Psychology (9PS01)	Pass in 2 GCE O Levels or IGCSE subject
	Government and Politics (9GP01)	Pass in a GCE O Level or IGCSE subject
	Travel and Tourism (Single Award: 9791)	Pass in a GCE O Level or IGCSE subject
	Law (9345)	Pass in a GCE O Level or IGCSE subject
	General Studies (9GS01)	Pass in a GCE O Level or IGCSE subject

Applicants must meet the prerequisites for **at least two of the Business Stream** subjects selected from the First Choice Subjects Group above.

For O Level Science Stream Completed Students

Selection	Subjects	Prerequisites
Core Subjects: compulsory subjects	HSC Islamic Studies	None
	HSC Dhivehi Language	None
	English Language (one of the below):	
	Certificate of Proficiency in English (CPE)	Grade "A" in GCE O Level or IGCSE
	Certificate in Advanced English (CAE)	Grade "C" and "B" in GCE O Level or IGCSE
	IGCSE English as a Second Language	Grade below "C" in GCE O Level or IGCSE
First Choice Subjects Group: must select 2 subjects for which students meet the prerequisites <i>(Students may also select all 3 Choice Subjects from this group alone if they prefer)</i>	Mathematics (choose one of the following):	
	Mathematics (9371) with Decision Mathematics Option	Pass in GCE O Level or IGCSE Mathematics
	Mathematics (9371) with Statistics Option	Pass in GCE O Level or IGCSE Mathematics
	Law (9345)	Pass in a GCE O Level or IGCSE subject
	General Studies (9GS01)	Pass in a GCE O Level or IGCSE subject
	Applied Information and Communication Technology (ICT)(Single Award: 9751)	Pass in 4 GCE O Levels or GCE / IGCSE Computer Studies
	Accounting (9011)	Pass in GCE O Level or IGCSE Accounting

	Economics (9EC01)	Pass in GCE O Level or IGCSE Economics
	Business Studies (9BS01)	Pass in GCE O Level or IGCSE Business Studies, Economics or Commerce
Second Choice Subjects Group: may select 1 subject from this group to make up for the 3 Choice Subjects	Psychology (9PS01)	Pass in 2 GCE O Levels or IGCSE subject
	Government and Politics (9GP01)	Pass in a GCE O Level or IGCSE subject
	Travel and Tourism (Single Award: 9791)	Pass in a GCE O Level or IGCSE subject
<i>(Students may decide to choose one additional subject from this group on fee-paying basis)</i>		

Applicants must meet the prerequisites **for at least two of subjects** selected from the First and Second Choice Subjects Groups above.

3.1.5. Subject Combinations for Private Students

Private students joining MAPS International High may choose a minimum of 3 subjects and maximum of 7 subjects from the list below provided they meet the prerequisites for the selected subjects.

Selection	Subjects	Prerequisites
Core Subjects: highly recommended	HSC Islamic Studies	None
	HSC Dhivehi Language	None
	English Language (one of the below):	
	Certificate of Proficiency in English (CPE)	Grade "A" in GCE O Level or IGCSE
	Certificate in Advanced English (CAE)	Grade "C" and "B" in GCE O Level or IGCSE
	IGCSE English as a Second Language	Grade below "C" in GCE O Level or IGCSE
Choice Subjects Group: may choose 4 subjects if Core Subjects are chosen	Accounting (9011)	Pass in GCE O Level or IGCSE Accounting
	Economics (9EC01)	Pass in GCE O Level or IGCSE Economics

otherwise may select maximum of 7 subjects	Business Studies (9BS01)	Pass in GCE O Level or IGCSE Business Studies, Economics or Commerce
	Economics and Business (9EB01)	Pass in GCE O Level or IGCSE Business Studies, Economics or Commerce
	Mathematics (choose one of the following):	
	Mathematics (9371) with Decision Mathematics Option	Pass in GCE O Level or IGCSE Mathematics
	Mathematics (9371) with Statistics Option	Pass in GCE O Level or IGCSE Mathematics
	Applied Information and Communication Technology (ICT)(Single Award: 9751)	Pass in 4 GCE O Levels or GCE / IGCSE Computer Studies
	General Studies (9GS01)	Pass in a GCE O Level or IGCSE subject
	Law (9345)	Pass in a GCE O Level or IGCSE subject
	Psychology (9PS01)	Pass in 2 GCE O Levels or IGCSE subject
	Government and Politics (9GP01)	Pass in a GCE O Level or IGCSE subject
Travel and Tourism (Single Award: 9791)	Pass in a GCE O Level or IGCSE subject	

Applicants must meet the prerequisites for **at least two of the subjects** chosen.

3.1. Edexcel International Diploma

Equivalent to 4.5 A levels, the International Diploma (ID) is a unique package of qualifications that creates rounded students equipped with the key knowledge, skills and behaviours that are needed for success in the 21st century. The ID provides an ideal learning pathway in which students can excel, and gives them an extra edge when applying for jobs or to universities and other higher education institutions.

	Structure	Type of Class	Assessment	Duration
1	3 GCE A Levels (Any 3 subjects)			
	Any 3 subjects of A Levels	Normal	External	2 years
2	Level 3 Extended Project			
	120 credit hours	Normal	Internal	8 Months
	Project Paper			

3 BTEC Level 3 Work Skills Plus Certificates			
18 Credit	Training	Internal	10 Months
145-180 Learning Hours			
OPTIONAL COMPONENTS (CHOOSE ONE)			
4 GCE AS in Global Development			
Unit 1. Understanding Global Development	Normal	External	1 year
Unit 2. Global Development Challenges	Normal	External	1 year
5 GCE AS in General Studies			
Unit 1. Challenges for Society	Normal	External	1 year
Unit 2. The Individual in the Society	Normal	External	1 year

3.2. Professional Certificate

Students have the opportunity to select A level subjects of your choice and then any one of the following certificate level course. The duration of a professional certificate course will vary from 6 to 12 months and you will be required to study 2 to 4 subjects.

Subjects	Course Duration (Months)
▪ ABE Level 4 Diploma in Business Management (MNQF Level 3)	▪ 5 months
▪ ABE Level 4 Diploma in Marketing Management (MNQF Level 3)	▪ 5 months
▪ ABE Level 4 Diploma in Human Resource Management (MNQF Level 3)	▪ 5 months
▪ ABE Level 4 Diploma in Travel, Tourism and Hospitality Management (MNQF Level 3)	▪ 5 months
▪ ABE Level 4 Diploma in Business Management with specialism in Financial Management (MNQF Level 3)	▪ 5 months
▪ ABE Level 4 Diploma in Business Management with specialism in Management Information Systems (MNQF Level 3)	▪ 5 months
▪ ACCA Introductory Certificate in Financial and Management Accounting (MNQF Level 1)	▪ 2 months
▪ ACCA Intermediate Certificate in Financial and Management Accounting (MNQF Level 1)	▪ 2 months
▪ CTH Certificate in Hospitality and Tourism Management (MNQF Level 4)	▪ 12 months
▪ MAPS Certificate I in Information Technology (MNQF Level 1)	▪ 6 weeks
▪ MAPS Certificate II in Information Technology (MNQF Level 2)	▪ 3 months
▪ MAPS Certificate III in Information Technology (MNQF Level 3)	▪ 6 months

4. Examinations Offered

Please note that students **MUST** attain **80% attendance** in all subjects they study at MAPS International High. Students who failed to achieve this requirement without a valid reason may be excluded from sitting in the Edexcel examination as a school candidate and this may also lead to expulsion from the School.

4.1. HSC Examinations

HSC Examinations (Dhivehi Language and Islamic Studies) will be offered on completion of Grade 12 in May 2013.

4.2. Overseas Examinations

Edexcel GCE A Level examinations are offered through the school in May/June only, for both Grades 11 and 12 students. Students who complete Grade 11 must sit for their GCE Advanced Subsidiary (AS) examinations while those who complete Grade 12 should sit for their GCE Advanced Level (A2) exams, at this time.

Edexcel GCE A Level examinations are offered through the School in October / November.

Cambridge CAE and CPE examinations are offered through the School in November/December only.

ABE / ACCA / CTH: are offered through the School in association with MAPS College in June / December only.

5. School and Examination Fees

Please refer to School and Examination Fees Information Sheet June 2011 for information about the fees.

5.1. School Fees

School fees for the subjects the applicant is enrolled has to be paid to the school on a monthly basis before the 10th day of each calendar month.

After the enrollment is completed the School will issue each student a Fee Card which will show details of payments.

For later payments the School will collect a late fine fee as described in the Terms and Conditions of the Application for Admission.

5.2. Examination Fees

GCE Examination fees have to be paid by mid-January for the June examinations.

Edexcel GCE A Level, IGCSE O Level English as a Second Language and Cambridge CAE and CPE exam fees are paid by the government when requested, only for students who meet the following criteria:

- GCE AS Level exam fees are paid by the government if the student has achieved “C” Grade or above in the respective subjects at the first semester exams.
- GCE A Level exam fees are paid by the government if the student has achieved an “E” Grade or above in the respective subjects at the third semester exams or in the aggregate of the first and second semester exams.
- Cambridge CAE and CPE exam fees are paid if the student has achieved a “C” Grade or above in the respective subject at the first or second semester exams.

Expatriate students are required to pay their own exam fees for all overseas examinations.

Fees for June will be made available once they are announced by the Department of Examinations, Ministry of Education.

6. Extra-Curricular Activities

A limited number of extra-curricular activities are held each year at MAPS International High depending on the interest of the students and the availability of time. Students with an attendance of less than 60% in all the subjects will not be permitted to take part in these activities.

7. Terms and Condition for Admission

These TERMS AND CONDITIONS sets out the relationship between the MAPS International High and its students. It is intended to provide a framework through which MAPS International High and our students can work together to create a positive environment for learning and academic achievements. As a student of MAPS International High and as a parent/guardian of a student of MAPS International High, you are agreeing to abide by the below mentioned TERMS AND CONDITIONS.

7.1. School Uniform

- a) Students are required to wear the designated School uniform and follow the rules and regulations of the school uniform when attending School. Uniform rules and regulations will be made available to the student once admission is completed.
- b) Any student attending to School without wearing the uniform will be sent home.

7.2. Student Conduct and Attendance

- a) All students are required to follow the regulations stipulated for students by the Ministry of Education and the MAPS International High.
- b) Students are required to attend all classes regularly where necessary, and sit the respective examinations in all the subjects that they are enrolled to do at MAPS International High.
- c) If a student is unable to attend school, the School Administration needs to be informed in writing, explaining the reason for the student's absence.
- d) Please note that students MUST attain 80% attendance in all subjects they study at MAPS International High. Students who failed to achieve this requirement without a valid reason may be excluded from sitting in the Edexcel examination as a school candidate and this may also lead to expulsion from the School.
- e) Students are not allowed to follow fulltime courses at any other College or Institution during the 2 years of study at MAPS International High. However, students may be allowed to follow part-time educational courses on written request.
- f) Students are also not encouraged to play for various clubs and associations and therefore will not be released or excused from school for such activities. However, if a student wishes to participate in such an activity, s/he is required to request for permission from school in writing.

7.3. Academic Dishonesty, Plagiarism and Misconduct

- a) Academic dishonesty, plagiarism and misconduct will be a serious offence. Teachers will report academic dishonesty, plagiarism and misconduct of suspected students to the School Disciplinary Committee, which will investigate the issue and take appropriate action based on the severity of the case.
- b) Parent/Guardian will be informed and will be involved in the decision making process.

7.4. Damage to School Property

- a) Any student found guilty in damaging MAPS College / MAPS International High properties/assets will be charged a fine to compensate for the total damage caused.
- b) The case will also be forwarded to the School Disciplinary Committee which will take further action based on the severity of the case.
- c) Parent/Guardian will be informed and will be involved in the decision making process.

7.5. Payment of Fees

- a) All students must pay their respective school fees latest by the 10th day of every month from the month of admission. Late payments will incur a fine of MRf 15.00 per delayed day.
- b) If the student decides to withdraw after admissions has been completed then the student is required to pay a fine of MRf 7,399.00.
- c) Students who get absent for 3 months or more with no valid reason will automatically get expelled. Such students also will have to pay the fine of MRf 7,399.00. Students are exempted from this fine only on medical grounds where doctors advice the students to discontinue the Studies (in which case full medical reports are required).